

Quotation Request //

US Government Printing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:335-800

Issue Date and Time: 06/30/2007 7:54 AM

Quotations are Due By:

(Eastern Time)10:00 AM on 07/02/2007

Submit Fax Quotes to: 00000000

TITLE: OPM Investigation's Handbook

QUANTITY: 5708 copies.

TRIM SIZE: 670 page loose leaf text (8-1/2 x 11").

One (blank) Tab Divider (9-1/2" x 11" - *includes 1/2" lip).

SCHEDULE:

Furnished Material will be available for pickup by 07/02/2007

Deliver complete (to arrive at destination) by 07/16/2007

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 8-02)) applies.

DESCRIPTION:

RESTRICTION ON LOCATION OF PRODUCTION FACILITIES: All production facilities used in the manufacture of the product(s) ordered under this contract must be located within a 100-mile radius of zero milestone, Washington, DC.

PREDOMINANT PRODUCTION FUNCTION: Offset Printing and/or High Resolution Color Copying

TEXT: Two text pages (circle folio 1 and 3) print in 4-color Process, images consists of illustrations, agency seals screen builds, reverse elements, plus color-build type matter; no bleeds. Circle folios 5-670 print Black only (head to head), images consist of flattones plus type/line matter; no bleeds. Circle folios 2, 4, 5, 566, 568, 570, 572, 574, 576, 578, 580, 582, 584, 586, 588 and 670 are blank.

TAB DIVIDER: One blank, tab divider (1/5 cut, 2nd position only) with round cornered 1/2" wide lip must be inserted into text after circle folio 588 (see sample).

DRILLING: Collate text and tab divider, then drill three 5/16" diameter holes centered on the 11" dimension, 4-1/4" center to center. Center of holes to be 3/8" from left edge of product.

MATERIAL FURNISHED: Contractor to pickup at GPO:

.One CD containing text files using MicrosoftWord 2003/AcrobatPro 7.0. in native and PDF formats.

Contractor must paginate Word files to match sample.

.One GPO Form 952 (Desktop Publishing - Disk Information) forms.

.One assembled product sample (text/tab) to serve as an overall guide.

.One GPO Form 905 (labeling and marking specifications).

Prior to image processing, the contractor is responsible for checking files contained on the furnished media to insure that such features as bleeds, register marks, and correct file output selection have been provided for, so as to correctly generate output for printing. The contractor must supply necessary trapping. Output must be generated on high resolution image processors.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order
TEXT: JCP Code* A60, White, Offset Book, Basis Size 25 x 38", Basis Weight 50 lbs. OR
. JCP Code* D10, Writing, White, Basis Size 17 x 22", Basis Weight 20 lb.
TAB DIVIDER: JCP Code* K10, Index, White, Basis Size 25.5 x 30.5", Basis Weight 90 lbs.

COLOR OF INK:

4-color Process (2 text pages).
Black (remaining text).

MARGINS:

Follow output.

PROOFS:

No proofs required.

PACKING:

Shrink film wrap text and tab divider in units of one. Pack carefully to prevent damage to product during shipping. Pack in suitable containers NTE 40 lbs.

DISTRIBUTION:

Deliver 4,500 sets via traceable means to: Ray Lean, Contracts Manager, ISD, US Investigations Services, 1137 Branchton Road, Box 26, Annandale, PA 16018, UNDERGROUND DELIVERY REQUIRED (TRUCK RESTRICTIONS: Height - 13', Length - 40'(without movable rear axle) and 45'(with movable rear axle). DELIVERY HOURS: Monday-Friday from 8 am to 12 pm and 12:30 pm to 4 pm.

Deliver 1,005 copies via traceable means to: Scott Kobasick, Program Director, Kroll Government Services, 1750 Foxtrail Dr., #120, Loveland, CO 80538. INSIDE DELIVERY REQUIRED

Deliver 200 copies via traceable means to: Mark Billings, Division Manager, CACI Premier Technology, Inc., 4795 Meadow Wood Lane, Chantilly, VA 20151. INSIDE DELIVERY REQUIRED

Deliver 3 copies plus furnished material via traceable means to: U.S. Office of Personnel Management, 1900 E Street, NW, Room B457, Washington, DC 20415. Attn: Shirley Sewell/7-00846 (202-606-1844). INSIDE DELIVERY REQUIRED

All expenses incidental to returning materials, submitting proofs, and furnishing samples must be borne by the contractor.

QUALITY ASSURANCE STANDARDS: The following standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level 1.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified standards to correspond with each required attribute as follows:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Furnished electronic media
P-10. Process Color Match	Furnished electronic media